

Aging & Adult Services  
400 Ellinwood Way  
Pleasant Hill, CA 94523  
(925) 602-4175 – Office  
(925) 602-4178 – Fax

**Contra Costa County  
Advisory Council on Aging**



**PLEASE CONTACT Anthony  
Macias AT (925) 602-4175  
24 HOURS PRIOR TO THE  
MEETING IF UNABLE TO  
ATTEND OR IF YOU ARE  
GOING TO BE LATE.**

**Membership/Nominating Committee Meeting  
Wednesday, January 20, 2021 from 11:30 –1:00 P.M.**

**Zoom: <https://cccouny-us.zoom.us/j/98872558152?pwd=RjFYcU1nemRRN01RT0xmcVFhUzVKQT09>  
Password: 205869 or Telephone: (214) 765 0478 Conference code: 445291**

**AGENDA**

- 11:30 Welcome – Chair, Jennifer Doran  
Public Comment
- 11:35 Approval of Today's Agenda  
Review and Approval of October 2020 Meeting Minutes
- 11:45 ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups:  
Attendance Tracker
- New Membership Applications :
  - New Members /Buddy Update:
  - Resignations:
  - LOA Requestes:
  - ACOA Orientation update:
  - Membership Requirements update:
  - Brown Act Requirement update:
- Discussion: updating interview questions  
(Please review attached document before meeting)
- E-C Action Items?  
Items for February 2021 Meeting?  
Public Comment :
- 1:00 Adjournment

Contra Costa County Advisory Council on Aging is appointed by the Board of Supervisors to advise the Area Agency on Aging on all matters related to the development and administration of the annual Area Agency Plan and operations conducted thereunder, in accordance with mandates from the Older Americans Act. Any comments or recommendations made by the council or its individual members do not represent the official position of the County or any of its officers. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Contra Costa County to a majority of members of the Advisory Council on Aging less than 72 hours prior to that meeting are available for public inspection at 500 Ellinwood Way Pleasant Hill, CA during normal business hours.



# Contra Costa County Advisory Council on Aging

## MEMBERSHIP COMMITTEE Candidate Informational Interview

Q's	<i>Italicized print indicates information given the candidate. Numbered items in regular print are the corresponding questions.</i>	
1	<b>Will you please tell us about yourself and why you feel you would be an asset to the Advisory Council on Aging?</b>	
2	<p><i>The Council strives to achieve a membership that reflects the ethnic, economic and geographic balance of the senior population of the County. The Council will make every effort to achieve a membership where one-fourth of the Council is made up of actual consumers of services under the Area Plan, and at least one member will represent the interests of people with disabilities. (Services Included: Senior Meals Program, Respite Services, Ombudsman Services, Assisted Transportation Services, Grandparents Support Programs, Alzheimer's Association Services, Senior Legal Services, The Senior Coalitions, Adult Day Care Programs, etc.) Your answers to the following two-part question are strictly voluntary and not required for membership consideration.</i></p> <p><b>A. 'Yes or No' Do you have a disability?</b>  <b>B. Have you ever, or are you now a consumer of services funded by the Older Americans Act?</b></p>	
3	<p><i>The Council has several work groups where much of its work is done. The workgroups are Health, Housing, Elder Abuse Prevention, Legislative Advocacy and Transportation (SMAC).</i></p> <p><b>What particular areas of senior advocacy are you interested in working on and why?</b></p>	
4	<p><i>The Advisory Council on Aging must abide by its "Conflict of Interest" policy, which precludes any member from serving who owns a significant share in a nursing home. Other potential conflicts could limit your participation in some areas of Advisory Council business, such as awarding contracts to non-profit agencies on which you may be staff or a board member.</i></p> <p><b>Are you aware of any conflicts of interest in being a member of the Advisory Council? (This can be discussed further with County staff if you are unsure.)</b></p>	

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## MEMBERSHIP COMMITTEE Candidate Informational Interview

5	<p><i>This is a working Council and membership involves a personal commitment. The Advisory Council has ten meetings per year, with July and November being months of recess. The workgroups also meet monthly and most, but not all, recess when the Council does. Membership in the workgroups may also involve some of your time outside of the formal meetings.</i></p> <p><b>Are you able to attend a minimum of two daytime meetings each month?</b></p>	
6	<b>Do you have any questions for us?</b>	

7	<p>Your application will be considered based on the needs of the Council and its current openings. Approval and notification can be a lengthy process, since it must ultimately go to the Board of Supervisors for appointment. During this waiting period we encourage you to attend the Council meetings and any of the workgroups in which you have interest. If there are no current openings, your application will be placed on a waiting list for one year or until an opening arises. If you are appointed, an orientation will be done by Area Agency on Aging staff. It will include detailed information about the Council and its work.</p>	
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